



RESOLUTION No. 2014-3114

A RESOLUTION APPOINTING SHARON CORSON-SMALL FROM TEMPORARY ASSISTANT UTILITY BILLING CLERK TO FULL-TIME UTILITY BILLING CLERK

RECITALS:

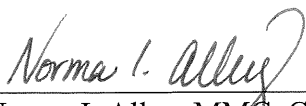
1. Reason for Vacancy: The position became vacant on September 06, 2013, with the resignation of the incumbent.
2. Posting: A job advertisement was posted internally from January 31, 2014, and closed February 6, 2014.
3. Recommendation: The finance director recommends Sharon Corson-Small for the position.
4. Funding: Position funding is within the 2013-2014 Budget.
5. Manager Pro Tem Appointment: Assistant City Manager Lee Elliott was appointed manager pro tem on August 26, 2013, by the city council. He reviewed the material and appoints Sharon Corson-Small, subject to council approval. The City Charter, Chapter VIII, Section 34(h) provides the manager pro tem "has the authority and duties of manager, except that a manager pro tem may appoint or remove employees only with council approval".

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:


The city council approves the appointment by the city manager pro tem of Sharon Corson-Small as full-time utility billing clerk.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: March 4, 2014.

ADOPTED by the city council of the city of Newberg, Oregon, this 3rd day of March, 2014.


Norma I. Alley, MMC, City Recorder

ATTEST by the Mayor this 6th day of March, 2014.


Bob Andrews, Mayor